

## Notice

02/09/23

A meeting of purchase and construction monitoring committee will be held on 07/09/23. All members are hereby requested to present in the meeting.

Time - 2:30 p.m.

Place - Principal's room

  
02/09/23

Principal



Members present in the Purchase and Construction Monitoring Committee meeting held on 07/09/2023

1. Dr. Bipul Dey, Principal/Secretary
2. Sri Bhulanath Tamuli, VP
3. Sri Rubul Changmai, Asstt. Prof.
4. Sri Jayanta Phukon, Asstt. Prof.
5. Dr. Brajen Hazarika, IQAC Co-ordinator
6. Sri Ram Kr. Das. UDA.

Agenda of the meeting :

1. Regarding approval on expenditures incurred during 01/04/2023 to 31/08/2023
2. Any other item.

The Purchase and construction monitoring committee meeting held on 07/09/2023 under the Presidentship of Dr. Bipul Dey, Principal.

Sri Ram Kr. Das, UDA placed and read out the list of expenditures incurred during the period from 01/04/2023 to 31/08/2023 for approval.

Expenditures from 01.04.2023 to 31.08.2023 (Commerce Fund)			
Sl No	Particulars	Fund Name	Amount Rs.
1	Earth filling 23 trips (Chandan Gogoi)	Dev. Fund	23,200.00
2	Wages Paid to Workers	"	3,32,650.00
3	Conference room table making charge- final payment	"	44,918.00
4	Chairs purchased	"	93,700.00
5	Computer parts purchased and servicing (Sun-N-Shine)	"	50,541.00
6	Bricks, Sand and Stone dust	"	50,500.00
7	Hardware goods purchased	"	1,40,050.00
8	Iron fire stand, Notice board etc.	"	25,990.00
9	Paint Purchased	"	34,690.00
10	Electronic water filter	"	12,980.00
11	Block bricks 1800 pcs.	"	27,014.00
12	Wages paid to workers	Estab. Fund	14,150.00
13	Steel Table frame, kesiperling etc.	"	54,564.00
14	Wood purchased	"	1,07,204.00
15	Transfer for Payable to NAAC peer team	Info. Tech. Fund	2,95,200.00
16	Students' Union Uniform	Union Fund	17,616.00
17	Footh path inauguration meeting	Function Fund	21,196.00
18	Farewell meeting	"	11,908.00
19	Expenses on Foundation Day, Rabha Divas, Env. Day, Freshmen Social	"	34,300.00
20	Financial Assistance to poor Students	Poor Fund	15,600.00
21	Books purchased for Book Bank	"	11,528.00
22	APDCL- Electric Bill	Electricity Fund	24,834.00
23	Electrical goods purchased	"	29,000.00
24	Books Purchased	Library Fund	62,951.00
25	Remuneration-H.S. 1 <sup>st</sup> year Exam. 2023	H.S. Exam. Fund	20,880.00
26	Remuneration-H.S. 2 <sup>nd</sup> year Exam. 2023	"	24,700.00
27	Honourarium	General Fund	90,197.00
28	Advance given to Ripunjit Dutta (Non-sanctioned staff)	"	10,000.00
29	Urban tax	Misc. Fund	31,731.00

30	Miscellaneous Expenses	„	52,000.00
31	Printing and Stationary	„	40,220.00
32	2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> Semester Exam. Expenses	Degree Exam.	20,000.00
33	Magazine Printing-Dolphine Computer, Sonari	Magazine Fund	35,000.00
34	Annual Affiliation fees paid- DUSB	Game Fund	22,995.00
		Total Rs.	18,84,007.00

Expenditure from 01.04.2023 to 31.08.2023 (Arts Fund)			
Sl.No	Particulars	Fund Name	Amount Rs.
1	Steel rack purchased	Library Fund	70,800.00
2	Wages paid to workers	do	28,990.00
3	Remuneration to Ananya Handique(Contractual employee)	do	13,000.00
4	Paint Purchased	do	13,950.00
5	Expenses on prize distribution meeting	Game Fund	19,128.00
6	Sports equipment purchased	do	17,090.00
7	Honorarium paid to Staff	General Fund	5,84,856.00
8	Exam. Fees(Even Sem) paid to DU	Exam. fund	3,40,600.00
9	Remuneration for Exam. duty	do	40,800.00
10	Examination Expenses	do	16,910.00
11	Honorarium paid to staff	Estab. Fund	1,62,853.00
12	Electrical goods purchased & Fittings	Electricity Fund	14,245.00
13	Miscellaneous Fund	Misc. Fund	31,710.00
14	Software Renewal	do	20,000.00
15	Paid for building permission- SMB	do	31,710.00
16	Paid Financial Assistance to poor students	Poor Fund	37,900.00
		Total Rs.	14,44,542.00

After going through the list of expenditures and physical verification of works, the meeting resolved to approve the above expenditures of total Rs. 33,28,549.00 ( thirty three lakhs twenty eight thousands five hundred forty nine only).

The meeting came to an end with the vote of thanks.

Principal/Secretary

Purchasing and Construction Monitoring Committee




27 - 23/11/23

A meeting of purchase and construction monitoring committee will be held on 29/11/23. All members are hereby requested to present in the meeting.

Time - 2.30 P.M.

Place - Principal's room

  
28/11/23

Principal

Members present in the Purchase and Construction Monitoring Committee meeting held on 29/011/2023

1. Dr. Bipul Dey, Principal/Secretary
2. Sri Bhulanath Tamuli, VP
3. Sri Rubul Changmai, Asstt. Prof.
4. Sri Jayanta Phukon, Asstt. Prof.
5. Dr. Brajen Hazarika, IQAC Co-ordinator
6. Sri Ram Kr. Das. UDA.

Agenda of the meeting :

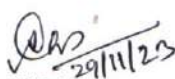
1. Regarding approval on expenditures incurred during 01/09/2023 to 25/11/2023
2. Any other item.

The Purchase and construction monitoring committee meeting held on 07/09/2023 under the Presidentship of Dr. Bipul Dey, Principal.

Sri Ram Kr. Das, UDA placed and read out the list of expenditures incurred during the period from 01/09/2023 to 25/11/2023 for approval.

### Sonari Commerce College

Expenditure from 01/09/2023 to 25/11/2023 (Arts Stream Fund)			
Sl.No	Particulars	Fund Name	Amount Rs.
1	Iron Table & benches purchased	Library Fund	17,418.00
2	Honorarium paid to Staff	General Fund	3,55,391.00
3	Exam. Fees(Ode Sem. 2023) paid to DU	Exam. fund	4,58,600.00
4	Miscellaneous Expenses	Misc. Fund	22,500.00
5	Degree Registration	do	17,850.00
		Total Rs.	8,71,759.00


  
UDA  
29/11/23  
Sonari Commerce College

  
Rubul Changmai  
29/11/23

  
Principal  
29/11/23  
Sonari Commerce College

  
Brajen Hazarika  
29.11.23

  
Sri Bhulanath Tamuli  
29/11/2023

  
Sri Jayanta Phukon  
29/11/23



Expenditure from 01.09.2023 to 25.11.2023 Commerce Fund

Sl.No.	Particulars	Fund Name	Amount Rs.
1	Wages Paid to Workers	Development Fund	1,24,950.00
2	Iron Grill	"	15,789.00
3	Gypsum Board for ceiling fitting	"	51,480.00
4	Paint Purchased	"	1,02,544.00
5	Wages paid to workers	Establishment Fund	25,000.00
6	Name plate and wall writing	"	24,400.00
7	Green Board 12 pcs.	"	66,000.00
8	Annual Affiliation- session 2023-24	"	14,000.00
9	Students' Union Election	Union Fund	12,000.00
10	Ceiling Work-	Infrastructure Development Fund	65,067.00
11	Carpet for Smart Class	"	18,000.00
12	Computer & equipment	"	2,00,000.00
13	Electrical goods for false ceiling	"	11,978.00
14	APDCL- Electric Bill	Electricity Fund	27,250.00
15	Electrification	"	14,650.00
16	Generator Repairing	"	11,520.00
17	Tent- NAAC peer team visit	"	50,190.00
18	Honorarium paid to Non sanction employee	General Fund	1,09,764.00
19	Expenses on NAAC peer team visit	"	1,97,314.00
20	Degree Registration	Miscellaneous Fund	27,300.00
21	Stationary goods and Miscellaneous Expenses	"	41,550.00
22	Expenses on NAAC peer team visit	IQAC Fund	42,400.00
23	Books and newspaper purchased	Library Fund	22,179.00
24	1 <sup>st</sup> , 3 <sup>rd</sup> and 5 <sup>th</sup> Semester Examination 2023 Nov.	Degree Exam. Fund	15,000.00
25	Stationary goods purchased	H.S. Exam. Fund	10,630.00
26	Excursion Tour Expenses	Governing Body Fund	50,000.00
		Total Rs.	13,50,955.00

*Par*  
UDA

Sonari Commerce College

29/11/2023

*Principa*  
Principal 29/11/23

Sonari Commerce College

*Choudhary*  
29/11/23

*Principa*  
29.11.23

*Principa*

*Principa*  
29/11/2023

*Principa*  
29/11/2023

After going through the list of expenditures and physical verification of works, the meeting resolved to approve the above expenditures of total Rs. *13,50,955*

The meeting came to an end with the vote of thanks.

*Principa*  
Principal / Secretary 29/11/23

Purchasing and Construction Monitoring Committee



27-24/4/23

Finance committee meeting will be held on 26/04/2023. All members are hereby requested to present in the meeting.

*[Signature]*

*[Signature]*

24/4/2023

*[Signature]*

Members present in the finance committee meeting held on 26/4/2023.

1. Sri Deben Baruah  
President, GB

*[Signature]*

2. Dr. Ripul Dey, Principal,

*[Signature]*

3. Sri Rubul Chongmai  
RUSA, Co-ordinator

*[Signature]*

4. Dr. Brajen Hazarika  
IGAC Co-ordinator

*[Signature]*

5. Dr. Bijet Saikia  
Teachers' Representative, GB

*[Signature]*

6. Sri Ram Kr. Das, UDA

*[Signature]*

Proceedings  
Finance Committee  
Date – 26/04/2023  
Sonari Commerce College

Members present

1. Sri Deben Baruah, President Governing Body
2. Dr. Bipul Dey, Principal
3. Sri Rubul Changmai, RUSA Co-ordinator
4. Dr. Brajen Hazarika, IQAC Co-ordinator
5. Dr. Bijit Saikia, Teachers' Representative, GB
6. Sri Ram Kr. Das, UDA

Agenda of the meeting

1. Reading out of the last proceeding
2. Regarding Tentative budget
3. Any other item.

The Principal welcomed all the members of the committee and requested Sri Deben Baruah, President of the committee to take seat.

After taking seat, the President requested the Principal to proceed with the agenda of the meeting.

As regards item no 1, Sri Rubul Changmai read out the proceedings of the last meeting and it was unanimously accepted.

The Principal placed the tentative budget for the session 2023-24 for approval. The President asked to read out the budget. Prof. Rubul Changmai read out the budget on behalf of the Principal. The budget shows total receipts of Rs.60,57,620.00 And total payments of Rs. 72,34,190.00 It is a deficit budget of Rs.11,76,570.00. After hearing the budget's threadbare discussion, the committee unanimously approved it.

The committee advised the Principal to submit the same to the Governing Body meeting.

The meeting came to an end with the vote of thanks from the chair.



President

Finance Committee  
Sonari Commerce College



Principal/Secretary  
Finance Committee  
Sonari Commerce College