

PROSPECTUS

2024-25

SONARI COMMERCE COLLEGE

ACCREDITED WITH 'B' GRADE BY NAAC



(Affiliated to Dibrugarh University)

Estd.: 1991

P.O. Sonari, Dist: Charaideo

Assam. PIN: 785690

Website: www.sonaricomcollege.org

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Phone No: 7002511764 / 9101424168

FROM PRINCIPAL'S DESK

We the members of Sonari Commerce Family are happy to welcome you all to Sonari Commerce college, a higher educational institution located at Sonari Town, surrounded by tea gardens in Charaideo District. The college is fulfilling the demand of value based education of learners from its inception. It sharply looks to the social responsibility. It gives me immense pleasure to apprise that our college is assessed and accredited with “B” Grade by National Assessment and Accreditation Council (NAAC) in October, 2023. The college implements the recommendations of National Education Policy (NEP) 2020 with effect from 1st August, 2023, in line with the guidelines issued by Higher Education Department, Government of Assam and Dibrugarh University. I would like to convey my heartfelt regard (Pranam) to all those fellows of this locality who have contributed their valuable time and efforts for its development. I also welcome all the positive advice which is indispensable and helpful to be helpful for the development of this institution.

Thanking you.

Wish you all a bright, happy and prosperous future.

Dr. Bipul Dey
Principal
Sonari Commerce College

Part I: Introduction

The Sonari Commerce College, located at Latitude 27.02N and Longitude 95.02E in Sonari town, the district headquarter of Charaideo, was established on 10th August, 1991. It is one of the best known leading institutions of higher education and one and only higher institution of commerce education in the entire district. Affiliated to Dibrugarh University and running presently Arts and Commerce stream in full swing, the institution also provides education of Higher Secondary course under Assam Higher Secondary Education Council. Considering the continuously showing better academic performance in both H.S. Course and Degree Programme and to comply with the growing need of Science Education in the district, the Govt. of Assam has granted the Science Stream of Degree Programme in the college and the arrangement of it is progressing. In addition to these, the college introduces a Study Centre of Open and Distance Learning under Directorate of Open and Distance Learning (DODL), under Dibrugarh University, covering the Bachelor's and Master's Degree Programmes of both Arts and Commerce from the Academic Session 2021-22 to fulfill the hope of achieving higher education of those learners who are unable to pursue it in a regular mode for various causes. The College also introduces a number of Add-on Courses*. Besides the students of Assam, many students from the neighboring states like Nagaland and Arunachal Pradesh are also studying in this institution. Its efforts to alert and make conscious the public to the importance of value education and fulfill the various academic needs of the society with further inclusion of newer subjects are on.

The college implements the National Education Policy, 2020, which aims to make education more inclusive, equitable and holistic. The college has secured B Grade in the first cycle of gradation by National Assessment and Accreditation Council (NAAC) and tries to improve its performance in future.

Vision:

The college has its vision of encouraging value based education among the student community. It is very honestly accelerating its activities in the field of its primary motive with newer techniques and innovations to fulfill its vision keeping a motto; “ Gyanam Manusshya Netram Tritiyam”, a Sanskrit Sloka from Bhagawad Gita which says, “Knowledge is the third eye of human being” , since the college family believes in the power of knowledge on human being. By teaching the students of moral and practical value of education, the institution is improving their ability to judge the real and just. They are thereby trained to become skillfully able and productive and promising source of the nation.

Mission:

The college has its noble mission to educate students with individual attention and thereby enable them to prepare with the perfect knowledge to serve in the society with a skilled and true inherent motive of a social cadre. It has been working hard in its mission very sincerely and leaving no stone unturned since the date of its inception keeping ahead a few noble aims like:

1. To create and enhance the importance of value education.
2. To develop human resource in the context of present global scenario.
3. To make teaching and learning enjoyable.
4. To enlighten the graduate students.
5. To produce responsible and conscious citizens to contribute to community and the nation.
6. To cultivate strong moral values and civic responsibilities among the students.
7. To create academic, healthy and congenial atmosphere.
8. To enhance all round personality development of the students through proper guidance.
9. To educate the students to acquire the quality of leadership.
10. To encourage for the development of creative power of the students.
11. To train the students to incline to show good performance in their chosen profession.

Motto: “Knowledge is the third eye of human being.”

College Uniform:

Boys: Sky blue shirt and black formal pant

Girls: Muga or Muga colour mekhela & white chadar having light pink boarder with light pink blouse OR white churidar kurta with light pink dupatta.

N.B: Wearing of Leggings, Short Churidar, Jeans Pant, Jacket, Jumper is not allowed.

No student is allowed to enter college campus without proper uniform.

Part II: General Information

Admission Procedure:

Candidates are required to register themselves in the SAMARTH online admission portal (www.samarth.ac.in) to get admission into Four Year Under Graduate Programme (FYUGP). Similarly, candidates have to register through online admission portal DARPON for admission into Higher Secondary Courses (Arts & Commerce). The concerned authority provides an Admission Notification which is uploaded in the college website (www.sonaricomcollege.org). Students seeking admission have to submit the Admission Form along with all requisite documents by using the Admission Portal of the college. Admission is generally made on merit basis. However, provision of reservation is made as per Reservation Guidelines of Govt. of Assam and Directorate of Higher Education. After submission of Admission Forms, Merit Lists are prepared and students are allowed to take admission accordingly.

Admission Board:

An Admission Board is constituted by the Principal to handle the matters relating to admission and the decision of the Board is fixed and final.

Registration:

After admission, the students have to fill-in the online Registration Form. The Council will send a Registration Card in due course. Students must collect their registration card from the college office in time. In case FYUG Programme, students are to register through the Online Examination Management System of Dibrugarh University.

Library Facility:

The college has a good central library for the use of students and teachers with full of sufficient books and related journals, periodicals and news papers. Both prescribed and reference books are available here. Students can borrow books from the library for a certain period of time using the Library Cards provided by the library. Moreover, every department has its own departmental library for the use of students and teachers. The library is availing membership of National Library and Information Services Infrastructure for Scholarly Content (N-LIST) and National Digital Library of India (NDLI). Both the N-LIST and NDLI provide access to 6000+ and more than 1,64,300 e-books. The library of this college is automated by Software of University Library-Version -2 (SOUL-V2).

Library Collection:

- | | | |
|------|--------------------------|---|
| i) | Total Books | : 6565 |
| ii) | Journals and Magazines | : 05 |
| iii) | e- Journals and e- Books | : 6000 + e-Journals and 164300 + e-Books
under N-LIST and NDLI |
| iv) | News Papers | : 04 |

General Rules for using Library:

Students have to collect Library Cards from the library. Students can borrow two books at a time which they must return within a period of 7/ 15 days, otherwise they shall have to pay a late fine of Re. 1/-(one) per day. Students must get Library Clearance Certificate from the Librarian before issue of Admit Card for various examinations.

Attendance:

Attendance in the class is compulsory for all students. A student who has less than 80% attendance in average shall not be permitted to sit in the End-semester examination. However, that it shall be open to the University to grant exemption to a student who has attended a minimum of 70% classes but failed to obtain the prescribed 80% attendance for valid reasons, on recommendation of the Head of the Departments/Principal of the college on payment of a prescribed fee(s).

The Head of the Departments/ Principal of the college shall announce the names of all students who shall not be eligible to sit in the End- semester examinations in the various Programmes and send a copy of the same to the Controller of Examinations. Such students shall have to repeat the concerned Course(s) when it is offered next.

A student, whose attendance is found less than 70%, he/she will be declared as dis-collegiate and a dis-collegiate student shall not be allowed to proceed to the next higher semester. He/she will need to pursue the semester afresh in which he/she was declared as dis-collegiate along with the next fresh batch.

Examination and Evaluation:

The examinations of Higher Secondary Programme will be held as per the notified schedule of Assam Higher Secondary Education Council (AHSEC). There will be one in-semester examination and one end-semester examination per semester under Under Graduate (U.G.) Programme. The end-semester examination is compulsory for all students and absentee

students will not be allowed to appear in the end- semester examination. The examinations of U.G. Programme will be conducted as per Dibrugarh University Examination Regulation, 1972 (with latest amendments) and the guidelines of the NEP, 2020 as stated below:

- (i) Examination and evaluation shall be done on a continuous basis, at least two times during a semester including the End Semester Examination.
- (ii) There shall be 20% marks for in-semester assessment and 80% marks for End-semester Examination in each course during every semester.
- (iii) There shall be no provision for re-evaluation for the answer scripts of the End-semester examinations. However a candidate may apply for re-scrutiny.

In-Semester Assessment:

- (i) In In-semester assessment, different tools such as objective test, written test, assignment, paper presentation, laboratory work etc. suitable to do courses may be employed.
- (ii) The students shall be informed in advance about the nature of assessment. Students shall be required to compulsorily attend In-semester assessment including appearing the sessional tests, failing which they will not be allowed to appear for the End- Semester Examination. A student can not repeat In-Semester Examinations. The departments/ Center for Studies may arrange special in-semester examinations whenever necessary.

End-Semester Examination:

- (i) There shall be one End-Semester Examination carrying 80% marks in each course of a semester covering the entire syllabus prescribed for the Course. The End-Semester Examination is normally a written/ laboratory based examination/ Project Work/ Dissertation.
- (ii) The Controller of Examinations shall make necessary arrangements for notifying the dates of the End-Semester Examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar notified by the university.
- (iii) The time given for End-Semester Examinations for each Course shall be based on the Credits/Marks of the Course.
- (iv) Emphasis needs to be given on problem solving, application level questions as prescribed by the National Education Policy, 2020. The question paper should include different forms of question.

Confidential Works:

Setting Question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc. and announcement of results, shall be governed by the Dibrugarh University Examination Ordinance.

The Mode of the Conduct of the End-Semester Examinations of the Practical/ Dissertation Courses shall be partially external as below –

- (i) The End-Semester Examinations of all practical/ Dissertation Courses shall be conducted by a Board of Examiners consisting of the Internal Examiner (the concerned course teacher) and an External Examiner appointed by the Controller of Examinations.
- (ii) A student shall not be allowed to take more than one full course as Project Work in a single semester.
- (iii) End-Semester Practical Examinations shall normally be held before the Theory Examination.
(The mode of End-Semester Examination and evaluation of the Course shall be specified in the detailed syllabus of the Course concerned.)

Betterment Examination:

- (i) A Student shall be entitled to take the 'Betterment Examinations' in any two theory courses after successful completion of three year/four year programme only once. In this case, the higher marks secured by the student shall be retained. The candidate shall have to apply for betterment examination within one year of passing the Sixth / Eight Semester Examination. Students shall have to appear in the betterment examination with the regular batch.
- (ii) No betterment shall be allowed in the Practical/ Project/ Dissertation/ Internship Examinations.

Result and Progression:

A candidate shall be declared as passed a programme, provided he/ she secures -

- (i) At least 40% of marks in each Course in the End-Semester Examinations combining both theory and practical examinations.
- (ii) At least 'P' Grade in the 10 point scale combining both the In-semester and End-semester Examinations performance.

- (iii) There shall be no separate pass mark for In-semester Assessment.
- (iv) A candidate shall be declared as passed a semester/programme, provided he/ she secures at least 'P' Grade in the 10 point scale in all the courses separately.
- (v) There may be moderation of In-semester examination marks/ End-semester marks as and when necessary.
- (vi) The marks of In-semester Examination obtained by the candidate shall be carried over for declaring any result.
- (vii) A candidate who fails or does not appear in one or more Courses of any End-semester Examination up to 5th Semester shall be provisionally promoted to the next higher semester with the failed course as carry over course(s). Such candidates will be eligible to appear in the carry over course in the next regular examinations of those courses. If a candidate fails in any of the components (either theory or practical) of a course, the candidate shall have to reappear in the examination for both the components.
- (viii) If a candidate clears the 6th Semester Examination before clearing all the courses of the previous semesters, the result of the 6th Semester Examination of that candidate shall be withheld and his/ her results shall be announced only after he/ she clears the courses of the previous semesters.
- (ix) A candidate who fails or does not appear in one or more courses of 7th Semester Examination shall be provisionally promoted to the 8th Semester with the failed course as carry over course(s). If a candidate clears the 8th Semester Examination before clearing all the courses of the 7th Semester, the result of the 8th Semester Examination of that candidate shall be withheld and his/ her result shall be announced only after he/ she clears the courses of the previous semester.
- (x) A student must clear all his/her semester examinations within 6 (six) years for three year under graduate programme and 7 (seven) years for four year under graduate programme (with Honours / Research) from the dates of admission to the First Semester of any Programme irrespective of the number of examinations appeared by the students.
- (xi) Since the semester system involves continuous assessment, there shall be more scope for a student to appear as a private candidate in any programme in this system.

- (xii) A candidate shall be declared to have passed provided he/ she has passed all the semesters and in all the Courses separately for the concerned programme.
- (xiii) The Controller of Examinations shall declare the results of different programmes and issue Grade – Sheets. **The merit list shall be prepared only for the regular candidates and it does not include the backlog candidates.**
- (xiv) The first rank holder of a programme shall be decided on the basis of the CGPA (Cumulative Grade Point Average). However, the Overall Weighted Percentage of Marks (OWPM) of a candidate shall be considered in case of tie in CGPA.
- (xv) Results of the candidates appeared in the betterment or backlog examinations shall not be counted for the award of Prizes/ Medals, Rank or Distinction.

Provision of Multiple Exit:

Exit 1 – There is a provision of exit after successful completion of one year (two semesters). A certificate will be awarded when a student exits at the end of year 1 (two semesters). Students who have secured minimum of 44 Credits will be awarded a UG certificate (in the field of study / discipline) if, in addition, they complete one work based/ skill based vocational course/ internship of 4(four) credits within one year from the completion of second semester examination.

Exit 2 – There is a provision of exit after successful completion of two years (four semesters). A Diploma will be awarded when a student exits at the end of year two (4 semesters). Students who have secured minimum of 88 credits will be awarded a UG Diploma (in the field of study/discipline) if, in addition, they complete one work based/skill based vocational course/internship of 4 credits within one year from the completion of 4th semester examination.

Exit 3 – Three Year UG Programme (BA, B.Com. and Bachelor in other discipline) with single/double major: There is a provision of exit after successful completion of 3 years (six semesters). Students who wish to undergo a three year UG Programme shall be awarded UG degree in the major discipline after successful completion of three years, securing 132 credits.

Four Year UG Programme with Honours (B.A, B. Com. and Bachelor in other discipline) with Single/double major: Students who wish to undergo a 4 year (8 semesters) UG Programme shall be awarded UG Honours degree in the major discipline after successful completion of four years with Discipline Specific Elective Course in 7th and 8th semesters in lieu of Research Project and Dissertation, securing a minimum of 176 credits.

Four Year UG Programme with Honours with Research (BA, B. Com, and Bachelor in other discipline) with single/double major: Students who wish to undergo a 4 year (8 semesters) UG Programme shall be awarded UG Honours with Research Degree in the major discipline after successful completion of four years, with Research Project and Dissertation in 7th and 8th Semesters, securing 176 credits.

Qualification type and Minimum Credit Requirement:

Equivalent National Higher Education Qualification Framework (NHEQF)	Qualification Title	Minimum Credit Requirement
Level 5	Undergraduate Certificate	44+4
Level 6	Undergraduate Diploma	88+4
Level 7	Bachelor's Degree	132
Level 8	Bachelor's Degree (Honours and Honours with Research)	176

Grading System:

The absolute grading system shall be applied in evaluating performance of the students. The following scale of grading system shall be applied to indicate the performances of students in terms of letter grade and grade points as given below:

Letter Grade with meaning		Grade Point
O	Outstanding	10 (Marks securing 90% and above)
A+	Excellent	9 (Marks securing 80% - 90%)
A	Very Good	8 (Marks securing 70% - 80%)
B+	Good	7 (Marks securing 60% - 70%)
B	Average	6 (Marks securing 50% - 60%)
P	Pass	5 (Marks securing 40% - 50%)
F	Fail	0
Ab	Absent	0

*Exclusive Class Interval technique shall be followed in calculation of Grade Point.

College Badge and Identity Card:

All Students must wear college badge & keep Identity card within the college premises always. Badge & Identity Card will be provided after admission.

Code of Conduct:

- Wearing proper Uniform as prescribe in the Prospectus is compulsory.
- Students must not interrupt the academic environment inside or outside the classes.
- Use of earring and bangle by boys is strictly prohibited inside the college campus. Students must maintain simple hair style.
- Use of drugs, gutkha, pan or any others intoxicant is strictly prohibited.
- Unfair means in the examination is strictly prohibited.
- Students must not damage any property of the college.
- Ragging is strictly prohibited. The Anti-ragging Committee will take action against any student found involved in any form of ragging and legal action will be initiated against the accused student if necessary.
- Use of Mobile Phone is strictly prohibited in the class room and the Examination Hall/room.

Some of the Facilities of the College:

Poor Students' Book Bank: There is a Poor Students' Book Bank of the college for poor but meritorious students. They can borrow books for a particular semester.

Digital and Smart Classroom: The College has three digital classrooms with modern facilities for students.

Computer Laboratory: There is a well equipped computer laboratory for providing computer classes.

College Canteen: A canteen has become functional with all the modern facilities.

Students' Common Room: The College has common room facilities for both boys and girls.

Poor Students' Welfare Fund: The College provides financial assistance to poor but meritorious students every year under this Fund. Such students can apply for the same

with reliable evidence from competent authority after the notification from the office of the Principal.

Scholarships: Students are entitled to get general cum merit scholarship offered by Government of Assam and UGC.

Educational Tour/ Field Visit: Educational and Field Study tours are conducted by the institution to provide an exposure to the students on different fields.

Awards: 1. The Best Graduates of both the Arts & Commerce Stream are awarded best 'Graduate Award' of the college.

2. It is also decided that the students who secure highest total mark in Higher Secondary Final Examination in both Arts & Commerce streams will be conferred 'H. S College Topper Award' from this year.

Part – III: Courses and Programme Offered

1. Two year Higher Secondary Course of both Arts and Commerce Streams.

Subjects offered for H.S. course:

For Arts Stream:

- (i) M.I.L.(Assamese/ Hindi), Alternative English
 - (ii) General English
 - (iii) Economics
 - (iv) Political Science
 - (v) Education
 - (vi) Sociology
 - (vii) History
 - (viii) Advance Assamese
 - (ix) Mathematics
 - (x) Statistics
- Students are to select six subjects including English, MIL (Assamese/Hindi) or Alternative English as compulsory subjects.

For Commerce Stream:

Compulsory Subjects	Optional Subjects
1. MIL (Assamese / Hindi) & Alternative English	5. Economics
2. English	6. Business Mathematics and Statistics
3. Accountancy	7. Salesmanship & Advertising
4. Business Studies	8. Mathematics

(Students are to select any two subjects from optional subjects.)

2. Subjects/Discipline offered in Four Year Under Graduate Programme (FYUGP)

From the Academic Session 2023-24, the college offers FYUGP of BA and B.Com. Choice Based Credit System(CBCS). Major Subjects offered in the following Faculties and Disciplines:

Faculty of Humanities and Law	: Assamese
Faculty of Social Sciences	: Sociology, Political Science, Economics (proposed) History (Proposed)
Faculty of Education	: Education (proposed)
Faculty of Commerce and Management	: Finance and Human Resource Management

B.A. & B.Com. Major Programme will include the following Course for the 1st Semester:

i) Major-	4 Credits
ii) Minor (any subject other than major)-	4 Credits
iii) Multi Disciplinary Generic Elective Course-	3 Credits
(Students will opt for any one of the courses from the basket of courses offered by the institution other than the subject he/she has taken at the Higher Secondary Level and his/her Major Subject)	
iv) AEC-MIL(Assamese/Hindi)/ Regional Language	4 Credits

- v) SEC- **3 Credits**
(Students will opt for any one of the courses from the basket of courses offered by the institution.)
- vi) VAC 1- (Compulsory Course)- **2 Credits**
- vii) VAC 2- (Compulsory Course) **2 Credits**

(For detailed Course Structure of different semesters, see Annexure I)

Number of Seats available in various Discipline/Courses for Four Year Undergraduate Programme (FYUG P):

<u>Discipline/Courses</u>	<u>Nos. of Seat</u>
1) Assamese	150
2) Political Science	150
3) Sociology	150
4) Economics	150
5) Education	150
6) History	150
7) Finance & Human Resource Management	200

ANNEXURE: I**Course Structure of FYUGPs in Dibrugarh University and its Affiliated Colleges
To be Effective from 2023-24 Session**

Year	Semester	Course(Lecture+ Tutorial+ Practical) L+T+P	No. of Courses	Credit per Course	Total Credit
1	1 st Semester	Major (Core): 1	1	4	4
		Minor (M): 1	1	4	4
		Multi-Disciplinary Generic Elective Course (GEC) 1: Social Science- 1/ Humanities-1/Commerce-1	1	3	3
		Ability Enhancement Course (AEC) Language(MIL/ Regional Language)	1	4	4
		Value Added Course (VAC) 1: Understanding India	1	2	2
		Value Added Course (VAC) 2: Health and Wellness	1	2	2
		Skill Enhancement Course (SEC): 1	1	3	3
		Total			22
	2 nd Semester	Major (Core): 2	1	4	4
		Minor (M): 2	1	4	4
		Multi-Disciplinary Generic Elective Course (GEC): Social Science-2/ Humanities-2/Commerce-2	1	3	3
		Ability Enhancement Course (AEC): Language and communication Skills (English)- 2	1	4	4
		Value Added Course (VAC) 3: Environmental Education with emphasis on community-based activities (More emphasis on practical)	1	2	2
		Value Added Course (VAC) 4: Yoga	1	2	2
Skill Enhancement Course (SEC): 2		1	3	3	
Total			22		
Grand Total (Semester I and II)					44

The students on exit shall be awarded Undergraduate Diploma in the Field of Study/ Discipline) after securing the requisite 44 Credits in Semester 1 and 2 provided they secure 4 credits in work based vocational courses offered during summer term or internship/ Apprenticeship in addition to 6 credits from skill enhancement courses earned during 1st and 2nd Semester.

2	3 rd Semester	Major	2	4	8	
		Minor	1	4	4	
		Multi- Disciplinary GE Course: Social Science/ Humanities-3 /Commerce-3	1	3	3	
		Value Added Course -5	1	2	2	
		Skill Enhancement Course	1	3	3	
		Ability Enhancement Course	1	2	2	
		Total			22	
	4 th Semester	Major (Core)	4	4 Credit per Course	16	
		Minor	1	4	4	
		Community Engagement (NCC/NSS/ Adult Education/Student Mentoring/NGO/Govt. Institutions. etc)	1	2	2	
		Total			22	
	Grand Total (Semester I,II, III and IV)					88

The students on exit shall be awarded Undergraduate Diploma (in the field of Study/ Discipline) after securing the requisite 88 Credits on completion of Semester IV provided they secure additional 4 credit in skill based vocational courses offered during First Year or Second Year summer term or Internship/ Apprenticeship.

3	5 th Semester	Major	4	4	16	
		Minor	1	4	4	
		Internship	1	2	2	
		Total			22	
	6 th Semester	Major	4	4 Credit per Course	16	
		Minor	1	4	4	
		Project	1	2	2	
		Total			22	
	Grand Total (Semester I, II, III, IV, V and VII)					132

The Students on exit shall be awarded Bachelor of (in the Field of Study/ Discipline) (3 year) after securing the requisite 132 Credits on completion of Semester VI.

4	7 th Semester	Major	3	4 Credits per Course	12
		Minor	1	4	4
		Research Ethics and Methodology	1	4	4
		Research Project (Development of Project/ Research Proposal, Review of related Literature)/ DSE Course in lieu of Research Project	1	2	2
		Total			22
	8 th Semester	Major (Core and Elective)	3	4 Credits per Course	12
		Minor	1	4	4
		Dissertation (Collection of Data, Analysis and Preparation of Report)/2 DSE Courses of 3 credits each in lieu of Dissertation	1	6	6
		Total			22
	Grand Total (Semester I, II, III, IV, V,VI,VII and VIII)				
The students on exit shall be awarded Bachelor of (in the Field of Study/ Discipline) (Honours and Honours with Research) (4 years) after securing the requisite 176 Credits on completion of Semester VIII.					

Add-on Courses Details approved by Dibrugarh University:

Sl. No.	Title of the Add-on Courses	Duration	Department	Convener	Contact No.
1	Computerized Accounting System (Tally)	3 Months	Commerce	Mr. Rubul Changmai	7002021154
2	Computation & Preparation of Form 16 of Standard Person and Filing of ITR under IT Act of India	6 Months	Commerce	Mr. Bhula Nath Tamuli	7002706243
3	Yoga	3 Months	Education	Mrs. Era Dutta Borah	7002269200
4	Functional English	6 Months	English	Dr. Brajen Hazarika	7002021155
5	Mass Communication and Journalism	60 Hours	Sociology	Mr. Anjan Hazarika	9854115209
6	Peace and Conflict Resolution	60 Hours	History	Mr. Lambudar Bailung	9678479381
7	Tea Management	60 Hours	Economics	Ms. Bornali Nath	9678023923
8	Politics of Autonomy in North East India – Special reference to Assam	60 Hours	Political Science	Mr. Rikhav Changmai	9101073126
9	Asomiya Bhaxar Proyogic Gyan	60 Hours	Assamese	Mr. Lohit Gogoi	9678907876
10	Weaving	60 Hours	Women Cell	Dr. Binita Saikia	7005008723

**Fee Structure for H.S. Course (Arts Stream)
(Self Financing)**

Sl. No.	Particulars	H.S. 1 st Year	H.S. 2 nd Year
		Amount (Rs.)	Amount (Rs.)
1.	(a) Admission fee	390.00	390.00
	(b) Tuition fee	390.00	390.00
2.	(a) Building	1,050.00	1,050.00
	(b) Common Room	40.00	40.00
3.	Union fee	50.00	50.00
4.	(a) Misc./Co-curricular	700.00	800.00
	(b) I. Card	50.00	50.00
	© Council	60.00	120.00
	(d) Registration	220.00	00
	(e) Urban Tax	20.00	40.00
5.	Poor Fund fee	40.00	40.00
6.	Library	145.00	145.00
7.	Magazine	100.00	100.00
8.	Internal Exam.	400.00	440.00
9.	(a) Game/ Youth Festival	200.00	200.00
	(b) Affiliation	35.00	35.00
10.	Establishment	1,050.00	1,050.00
11.	Electricity	150.00	150.00
12.	Festival	200.00	200.00
13.	IQAC	300.00	300.00
	Total (Rs.)	5,590.00	5,590.00

**Fee Structure for H.S. Course
COMMERCE (H.S. 1st & 2nd Year)**

Sl. No.	Head	Sub-Head	Amount (Rs.)
1	Assam Higher Secondary Council fee	Registration Fee	150.00
		Enrollment Fee	50.00
2	Establishment	Renovation & Repairing old building	100.00
		Desk Bench & college Furniture	100.00
		Computer Purchase & Annual Maintenance	80.00
		Toilet Repairing & Cleaning	50.00

		Boys and Girls Common Room	50.00
		CCTV & Security	100.00
		Campus beautification & Gardening	50.00
		Internal Road & Disaster fund	100.00
3	Laboratory	Equipments, Chemicals etc.	Nil
4	Electricity	Power	300.00
		Generator, Fuel, Fan-Bulb purchase & repairing	200.00
5	Library	New Book Purchase	200.00
		Library & Lib. Software Updating	100.00
6	Contingency	Stationary, T.A. for Council	400.00
7	Development	Academic Seminar	100.00
		Soft & Hard Skill Development	50.00
		Sports Facility & Training	50.00
		Cultural Facility & Workshop	50.00
8	Continuous Evaluation	Examination	200.00
9	Students Related Fee	NCC/NSS/Scout/Red Cross	50.00
		Identity Cards	50.00
		Magazine	100.00
		Union Fees	50.00
		Games & Sports Competition	50.00
		Festival	50.00
		Culture & Drama & Music	100.00
		Debate	100.00
		Youth Festival	100.00
		Total	3,150.00

**Fee Structure for Undergraduate Programme
Arts**

Sl. No.	Particulars	Amount (Rs)
1	Admission Fee	1,020.00
	Tuition Fee	2,520.00
2	Building	420.00
	Boys & Girls Common Room	40.00
3	Union Fee	50.00
4	Misc./ Co-Curricular Fee	300.00
	I. Card	50.00
	University	70.00
	Registration	400.00
	Urban Tax	40.00
5	Poor Fund Fee	40.00
6	Library	145.00
7	Magazine	100.00
8	Internal Examination	450.00
9	Games/Youth Festival	200.00
10	Establishment	1,105.00
11	Electricity	150.00
12	Festival	200.00
	Total Amount (Rs)	7,300.00

Uniform Fee Structure of Undergraduate Programme (Commerce)
(may be revised by the Govt.)

Sl. No	Head	Sub-Heads	Without Practical
1	University Fee	Affiliation & Inspection Fee	200.00
		Registration Fee (For 1 st year only)	430.00
		Enrollment Fee	250.00
2	Establishment	Renovation & Repairing old buildings	100.00
		Desk Bench & college furniture	100.00
		Computer Purchase & Annual Maintenance	80.00
		Toilet Repairing & Cleaning	50.00
		Boys & Girls Common Room	50.00

		CCTV & Security	100.00
		Campus beautification, Gardening	50.00
		Internal Road and disaster fund	100.00
3	Electricity	Power	300.00
		Generator, Fuel, Fan-Bulb Purchase & Repairing	200.00
4	Library	New Book Purchase	200.00
		Library & Library Software Updating	100.00
5	Contingency	Stationary, TA to University	400.00
6	Development	Academic Seminar	100.00
		Quality (NAAC)	100.00
		Faculty	100.00
		Guest Lecturer	50.00
		Soft & Hard Skill Development	50.00
		Sports facility & Training	50.00
		Cultural Facility and Workshop	50.00
7	Continuous Evaluation	Examination	200.00
8	Students Related Fee	NCC/NSS/Scout/Red Cross	50.00
		Identity Card	50.00
		Magazine	100.00
		Union Fees	50.00
		Games & Sports Competition	50.00
		Festival	50.00
		Culture and Drama & Music	100.00
		Debate	100.00
		Youth Festival	100.00
		Total	4,060.00

Part IV: Governance & Management

I) **Principal** : Dr. Bipul Dey, M.Com. Ph. D

II) **Vice Principal**: Mr. Bhula Nath Tamuli

III) **Governing Body**:

President: Mr. Deben Chandra Boruah, Ex Principal, P.K.B. H.S. School

Secretary: Dr. Bipul Dey, Principal

Special Invitee: Mr. Dharmeswar Konwar, MLA, 93 Sonari LAC

Members:

1. **Member Ex- Officio**- Mr. Bhula Nath Tamuli, Vice Principal
2. **Guardian Member**- Mr. Gojen Lahon
3. **Gaurdian Member**- Mr.Ranjit Dutta
4. **Garudian Member**- Mrs. Padmaja Saikia
5. **University Nominated Member**- Mr. Diganta Bora, Associate Prof. , Sibsagar College
6. **University Nominated Member**- Dr.(Ms) Monsoon Hatiboruah, Associate Prof. , Duliajan College
7. **Teacher Representative Member**- Dr, Bijit Saikia, Assistant Prof., Dept. of HRM. , Sonari Commerce College
8. **Teacher Representative Member**- Mr. Lohit Gogoi, HoD, Dept of Assamese, Sonari Commerce College.
9. **Non- Teaching Staff Member**- Mr. Ram Kumar Das , UDA
10. **Member, Ex- Officio**- Dr. Binita Saikia, Librarian, Sonari Commerce College.
11. **Donar Member**- Mrs. Anjana Gogoi.

Part V: Teaching & Non Teaching Staff

Principal: Dr. Bipul Dey, M.Com. Ph.D

Vice Principal: Mr. Bhula Nath Tamuli, M.Com.

Teaching Staff:

Department of English:

Sl. No	Name of the Teacher	Designation
1	Mrs. Anjali Saud. M.A.	Assistant Professor
2	Dr. Brajen Hazarika. M.A. Ph.D	Assistant Professor

Department of Assamese:

Sl. No.	Name of the Teacher	Designation
1	Ms. Dipamoni Sharma, M.A.	Assistant Professor
2	Mr Lohit Gogoi, M.A. NET	Assistant Professor
3	Mrs. Bijoya Tanti, M.A SLET	Assistant Profrrsor (contractual)
4	Mr. Bitupon Kakoty M.A	Assistant Professor (contractual)

Department of Finance:

Sl. No.	Name of Teacher	Designation
1	Mr.Bhula Nath Tamuli, M.Com.	Vice Principal
2	Mr. Rubul Changmai M.Com.	Assistant Professor & HOD
3	Mr. Jayanta Phukon M.Com.	Assistant Professor

Department of Human Resource Management:

Sl. No.	Name of Teacher	Designation
1	Dr. Bijit Saikia M.Com. Ph D	Assistant Professor & HOD
2	Mr Dipen Borah M.Com.	Assistant Professor

Department of Commerce:

Sl. No.	Name of Teacher	Designation
1	Dr. Ranjan Goswami, M.Com. Ph. D	Assistant Professor

Department of Mathematics & Statistics:

Sl. No.	Name of Teacher	Designation
1	Mr. Umananda Phukon, M Sc (Mathematics)	Assistant Professor
2	Mr. Utpal Gogoi, M Sc. (Statistics)	Assistant Professor

Department of Economics:

Sl. No.	Name of Teacher	Designation
1	Ms. Bornali Nath , M.A.	Assistant Professor
2	Mrs. Anjali Borgohain, M.A., NET, SLET	Assistant Professor
3	Mrs. Tamali Das, M.A.	Assistant Professor

Department of Political Science:

Sl. No.	Name of Teacher	Designation
1	Mr. Rikhav Changmai, M.A., NET.	Assistant Professor
2	Mrs. Sangeeta Tanti, M.A., B.Ed., SLET	Assistant Professor
3	Mrs. Bornali Gogoi, M.A.	Assistant Professor (Contractual)

Department of Sociology:

Sl. No.	Name of Teacher	Designation
1	Mr. Anjan Hazarika, M.A. SLET	Assistant Professor
2	Mrs. Jyoti Gogoi, M.A. NET	Assistant Professor
3	Mrs. Banashri Gogoi, M.A.	Assistant Professor

Department of History:

Sl. No.	Name of Teacher	Designation
1	Mr. Lombudar Bailung, M.A., SLET	Assistant Professor
2	Mr. Simanta Bordoloi, M.A., SLET	Assistant Professor

Department of Education:

Sl. No.	Name of Teacher	Designation
1	Mrs. Era Dutta, M.A., B.Ed., SLET	Assistant Professor

Computer Instructor:

1. Mr. Sanjay Deb (M.Sc.IT, PGDCA)

Non- Teaching Staff:**Library Staff:**

1. Dr. Binita Saikia B.Sc., M.Lib.Sc. , Ph.D
2. Mr. Abhijit Dutta. B.A.

Librarian**Library Bearer****Administrative Staff:**

1. Mr. Ram Kumar Das, B.Com.
2. Mr. Ripunjit Dutta, B.A.
3. Mr. Diganta Ganjoo, B.A.

Senior Assistant**Junior Assistant****Junior Assistant****Grade- IV Staff:**

1. Mr Ananda Garh
2. Mr. Sankar Gowala
3. Mr. Laban Mohan B.A.
4. Mr. Munin Gogoi

Different Cells/Committees of the College:

IQAC Coordinator : Mr. Bhula Nath Tamuli Asst. Coordinator : Dr. Brajen Hazarika Mr. Rubul Changmai Dr. Ranjan Goswami	RUSA Committee Coordinator : Mr. Rubul Changmai Asst. Coordinator : Dr. Ranjan Goswami
UGC & Council Committee Convener : Mr. Umananda Phukon Members : Mrs. Sangeeta Tanti Mr. Diganta Ganjoo	Campus Maintenance Committee Convener : Mr. Bhula Nath Tamuli Members : Mr. Jayanta Phukon Dr. Brajen Hazarika Mrs. Anajli Borgohain Mrs. Banashri Gogoi Mrs. Jyoti Gogoi
Academic Monitoring Committee Convener : Mr. Bhula Nath Tamuli Member : Mr. Jayanta Phukon Dr. Ranjan Goswami All HODs	Website Update Committee Convener : Mr. Bhula Nath Tamuli Members : Mr. Rubul Changmai Mr. Diganta Ganjoo
College FYUGP Board Vice Chairperson: Mr. Bhula Nath Tamuli (IQAC Coordinator) Member Secy. : Mrs. Anjali Borgohain Member : All HODs Dr. Brajen Hazarika	Academic Calendar Committee Convener : Mr. Jayanta Phukon Member : Dr. Brajen Hazarika Dr. Bijit Saikia Mrs. Era Dutta Borah

<p>Library Management Committee</p> <p>Convener : Dr. Binita Saikia</p> <p>Member : IQAC Coordinator Mr. Rubul Changmai Ms. Dipamoni Sharma Mr. Jayanta Phukon</p>	<p>Cell against Sexual Harassment</p> <p>Coordinator : Mr. Lohit Gogoi</p> <p>Member : Mrs. Anjali Saud Dr. Binita Saikia Miss Dipamoni Sharma</p>
<p>Canteen Monitoring Committee</p> <p>Convener : Mr. Lambudar Bailung</p> <p>Member : Mr. Jayanta Phukon Mrs. Anjali Saud Mrs. Tamali Das</p>	<p>Anti Ragging Cell</p> <p>Convener : Mr. Rikhav Changmai</p> <p>Member : Mr. Jayanta Phukon Mrs. Tamali Das Mrs. Jyoti Gogoi</p>
<p>CDOE** Management Committee</p> <p>Convener : Mr. Anjan Hazarika</p> <p>Member : Mr. Bhula Nath Tamuli Mr. Rubul Changmai Dr. Brajen Hazarika Mr. Jayanta Phukon Mrs. Anjali Saud Mrs. Era Dutta Borah</p> <p>** Centre for Distance and Online Education</p>	<p>Women Cell</p> <p>Chief Advisor: Dr. Bipul Dey (Principal)</p> <p>Advisor: Miss Dipamoni Sharma Ms. Bornali Nath</p> <p>President: Mrs. Anjali Saud</p> <p>Vice President: Mrs. Anjali Borgohain</p> <p>Secretary: Dr. Binita Saikia</p> <p>Treasurer: Mrs. Era Dutta Borah</p> <p>Member: All Female faculties</p>
<p>Self-Financing Committee</p> <p>Convener : Mr. Lambudar Bailung</p> <p>Member : Mr. Anjan Hazarika Mrs. Era Dutta Borah Mr. Rikhav Changmai Mr. Lohit Gogoi</p>	<p>Poor Students Welfare Committee</p> <p>Convener : Mrs. Anjali Borgohain</p> <p>Member : Mr. Jayanta Phukon Mr. Lambudar Bailung Mrs. Sangeeta Tanti</p>
<p>Routine Committee</p> <p>Convener : Mr. Rubul Changmai</p> <p>Member : Mr. Lambudar Bailung Mrs. Anjali Borgohain Mrs. Sangeeta Tanti</p>	<p>NEP 2020 Cell</p> <p>Convener : Mr. Jayanta Phukon</p> <p>Members : Dr. Ranjan Goswami Mrs. Anjali Saud</p>
<p>Prospectus Committee</p> <p>Convener : Mrs. Anjali Borgohain</p> <p>Member : Mrs. Anjali Saud Mr. Rubul Changmai Mr. Lambudar Bailung Mrs. Era Dutta Borah</p>	<p>Purchase and Construction Committee</p> <p>Chairperson : Dr. Bipul Dey (Principal) & Convener</p> <p>Members : Mr. Bhula Nath Tamuli Mr. Rubul Changmai Mr. Jayanta Phukon Dr. Brajen Hazarika</p>
<p>Extra Curricular & Sports Association</p> <p>Convener : Mr. Dipen Borah</p> <p>Member : Mr. Simanta Bordoloi Mr. Lohit Gogoi</p>	<p>Internal Complains Committee</p> <p>Chairperson cum Convener – Dr. Bipul Dey (Principal)</p> <p>Members : Mr. Bhula Nath Tamuli</p>

	Dr. Ranjan Goswami Mrs. Anjali Saud
Career Counseling & Placement Cell Convener : Dr. Brajen Hazarika Members : Mr. Dipen Borah Mr. Lambudar Bailung Mr. Anjan Hazarika	Disciplinary Action Committee Secretary : Dr. Bipul Dey (Principal) Members : Mr. Bhula Nath Tamuli Mr. Rubul Changmai Mr. Jayanta Phukon Dr. Brajen Hazarika Miss Dipamoni Sharma Mrs. Anjali Saud Ms. Bornali Nath
Finance Committee President : Mr. Deben Chandra Baruah Secretary : Dr. Bipul Dey (Principal) Member : Coordinator (IQAC) Coordinator RUSA Teachers Representative (2 Nos.) UDA (1 No.)	Examination Committee President : Mr. Deben Chandra Baruah Secretary cum Officer-In-Charge : Dr. Bipul Dey (Principal) Member : Mr. Bhula Nath Tamuli Mr. Rubul Changmai Mr. Rikhav Changmai Dr. Ranjan Goswami
Minority and Tea Garden Community Cell Coordinator : Mrs. Sangeeta Tanti Members : Mr. Jayanta Phukon Mrs. Jyoti Gogoi	OBC & MOBC Cell Coordinator : Mr. Utpal Gogoi Members : Mr. Lohit Gogoi Mrs. Banashree Gogoi
ST & SC Cell Convener : Mr. Anjan Hazarika Members : Mr. Dipen Borah Mrs. Tamali Das	Admission Cell Convener : Mr. Bhula Nath Tamuli Members : Mr. Rubul Changmai Dr. Ranjan Goswami Mr. Jayanta Phukon Mr. Anjan Hazarika Mr. Lambudar Bailung Mr. Simanta Bordoloi
Tobacco Control Committee Convener : Dr. Brajen Hazarika Members : Mr. Jayanta Phukon Mr. Simanta Bordoloi	National Service Scheme Convener : Mr. Simanta Bordoloi Members : Mr. Utpal Gogoi Mr. Lambudar Bailung
Eco Club: Convener : Mr. Lambudar Bailung Members : Mr. Umananda Phukon Mr. Jayanta Phukon	Research & Publication Cell Convener : Dr. Ranjan Goswami Members : Dr. Brajen Hazarika Dr. Binita Saikia Mrs. Anjali Saud Miss Dipamoni Sharma

PHOTO GALLERY





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Near Sonari Commerce College, 22HG+CP9, Sonari, Assam 785690, India
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Long 95.026207°
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